



## ALFRED GODFREY

- Nationality - Indian
- Tel: (+91) 9746884096, (+351) 915662724
- Email Address – alfred.godfrey1989@gmail.com
- LinkedIn Profile - <https://www.linkedin.com/in/alfredgodfrey>
- Age – 28 years

### CAREER SUMMARY

Mechanical engineer by degree and had the opportunity to work in the field of construction project management in Qatar. This offered a chance to learn by working in an international organization along with interacting with people from various cultures. I have always enjoyed communicating and writing, however my professional experience really allowed me to fine tune my business writing and professional interaction skills. Now I look forward to new professional challenges and satisfaction from the quality of work that I want to do in a sector that helps me influence the lives of a wide spectrum of people in a positive way.

### EDUCATION

- Full time MBA Student at The Lisbon MBA - Católica | Nova in partnership with MIT Sloan - Graduation (Dec 2017)
- Undergraduate Degree (B.Tech) in Mechanical Engineering – Cochin University of Science and Technology (India), Graduation (2011)

### WORK EXPERIENCE

#### 2017 (July – August) / NOS Comunicações (Lisbon, Portugal)

##### MBA Intern – Customer Service Division

Created a model to estimate the impact on cost and processes relating to customer service in the telecommunications and media industry, when a new customer service channel is introduced.

#### 2011 – 2015 / Punj Lloyd Ltd. (Doha, Qatar)

Punj Lloyd Ltd. is an international conglomerate offering Engineering, Procurement and Construction Services in Energy and Infrastructure sector. The company had turnover of USD 2.4 Billion in 2012 and the 2016 turnover stood at USD 641 Million.

##### Engineer (Contracts) – Project Management

Work responsibilities included initiation of formal correspondences with client, keeping track of project execution, reporting additional works to client, review and preparation of minor subcontracts, documentation of all contractual project documents, attending claim settlement meetings with clients.

- Contracts Engineer in the project management team of the EPC Contracting Company for building a Polysilicon Production Plant (total project value of USD 1 Billion) in Qatar.
- Prepared Change Orders / Claims for additional construction works executed which included review of engineering documents and calculation of estimated costs.
- Worked with lawyers and third party technical experts in providing all required project documents along with clarifications for arbitration proceedings in disputes with Client.
- One of the points of contact for all project contract related matters and met deadlines consistently and protected company interests in tasks assigned.

### LANGUAGES

- English – Fluent (TOEFL – 110/120)
- Hindi - Fluent
- Malayalam - Native
- Portuguese – Beginner

### ADDITIONAL INFORMATION

- I like to keep track of current affairs in the society and formulating an individual self-opinion on critical issues.
- Was President and lead the Interact Club in school that took part of charitable initiatives with the involvement of school students.
- Enjoy working out, running long distances, dancing and use it as a source to relax.
- Involved with 'Anbodu Kochi' a group of people that came together to send relief materials for the floods in Chennai in 2015.